

Instructions on how to record and keep track of your Volunteer Hours

Log in to the Participant Portal. Follow the link below or go to the LandPaths website.

<https://www.landpaths.org/volunteerportal/>

You can also access it through the website by clicking on **Participant Log-In**.



About LandPaths

LandPaths is an environmental education and conservation leader with the mission is to foster a love of the land in Sonoma County. We believe everyone should have access to the awe and inspiration of nature.

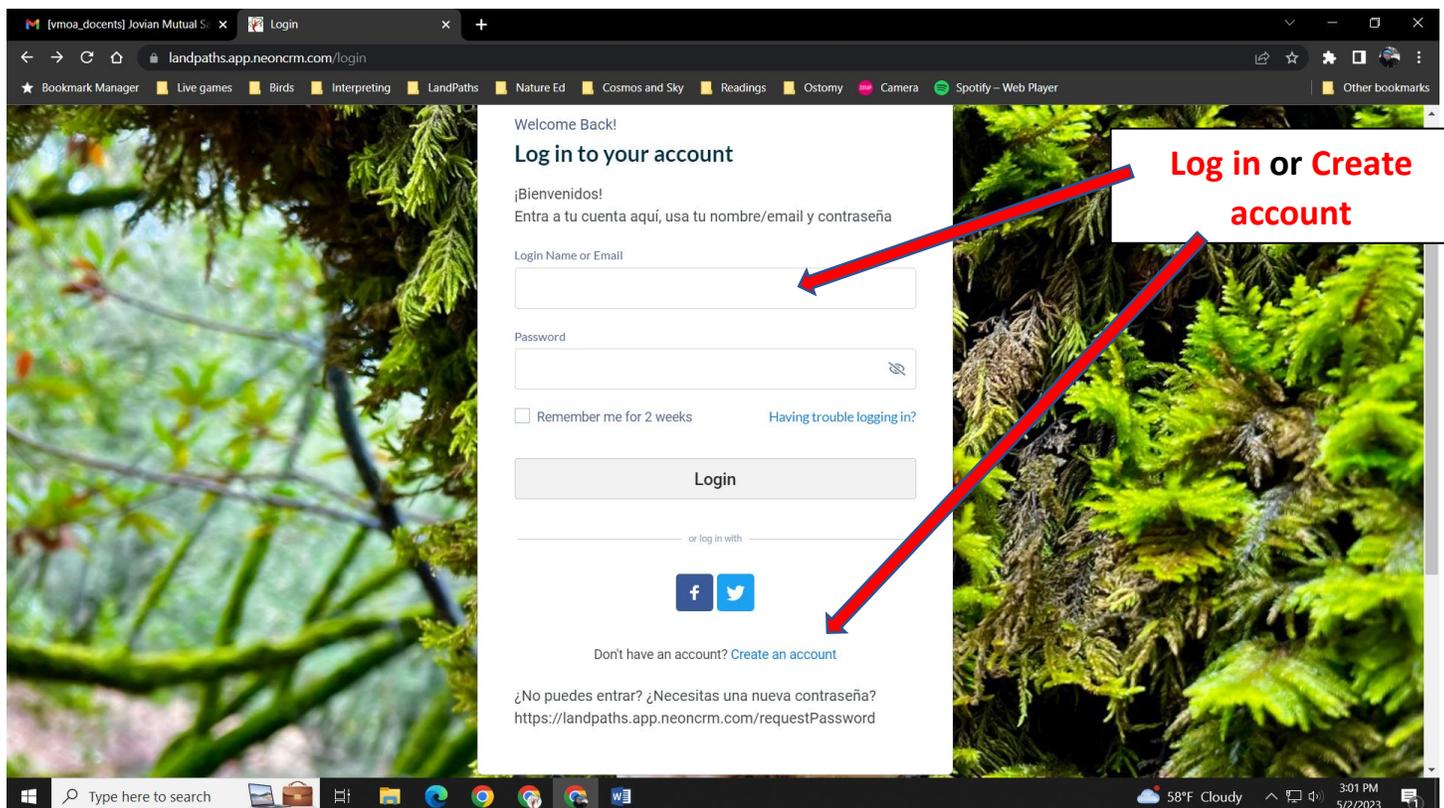
Annually, we engage thousands of participants like you in joyful, caring, and transformative relationship with the land. We do this mainly through creative outings led in both English and Spanish, environmental education, nature camps, and people-powered land stewardship of local open spaces.

You are invited to the 13th annual Harvest Festival at Bayer Farm on September 30! Click here to learn more about becoming a community partner or corporate sponsor.

[Summer Zine 2023 - English y español](#)

[REVISTA](#)

Create Account if you have not done so already.



Welcome Back!

Log in to your account

¡Bienvenidos!
Entra a tu cuenta aquí, usa tu nombre/email y contraseña

Login Name or Email

Password

Remember me for 2 weeks [Having trouble logging in?](#)

Login

or log in with

[f](#) [t](#)

Don't have an account? [Create an account](#)

¿No puedes entrar? ¿Necesitas una nueva contraseña?
<https://landpaths.app.neoncrm.com/requestPassword>

Log in or Create account

Take a look at the PORTAL PAGES on the left. The **Dashboard** is the main page which contains your basic information, registered events, volunteer hours, etc. In **Setup My Login** you can change your password, same with **Manage My Address** and **Email Subscriptions**, you can edit this information.

My Projects is where you will find that you are assigned to the Docent Program, and you can [enter your hours!](#)

You can register for **Upcoming Opportunities** and other **Special Projects**, upload **files**, like you First Aid/CPR Certification, and you can fill out a **Survey** that will help us learn about your interests and skills!



3. Click on My Projects

PORTAL PAGES

- Dashboard
- Setup My Login
- Manage My Addresses
- Manage Email Subscriptions
- My Projects
- Upcoming Outings and Opportunities
- Special Projects List
- My registrations (current and past)
- My donations (current and past)
- Files
- Participation Survey

Good afternoon, Laura

The profile card for Laura Revilla includes a circular profile picture of a bird, her name "Laura Revilla", and two buttons: "Edit Profile" and "Change Password". There are also icons for email and location next to empty input fields.

Welcome Laura Revilla (Account# 50933)

What would you like to do? ▾

My Projects

My Volunteer Details

Project List

Assigned Projects

Category: All ▾

Actions	Project	Hours	Expenses	Mileage
Time Sheets Email	2022 Rancho Mark West Docent Program	0.0	\$0.00	0.0
Time Sheets Email	2022 Wildlife Camera Program	0.0	\$0.00	0.0
Total:		0.0	\$0.00	0.0

Applications

Category: All ▾ Status: All ▾

No records.

Under **My Projects**, find **23-24 Bohemia Docent Program** (if you cannot find it, please let me know! This can happen when a new account is created)

Welcome Laura Revilla (Account# 50933)

What would you like to do? ▾

My Projects

My Volunteer Details

Project List

Assigned Projects

Category: All ▾

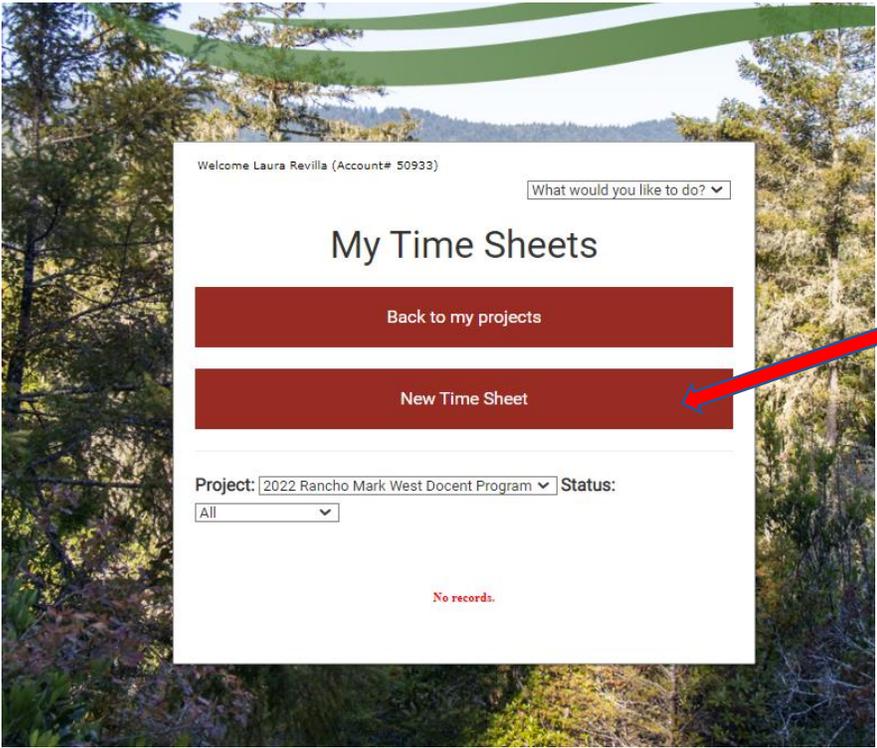
Actions	Project	Hours	Expenses	Mileage
Time Sheets Email	2022 Rancho Mark West Docent Program	0.0	\$0.00	0.0
Total:		0.0	\$0.00	0.0

Applications

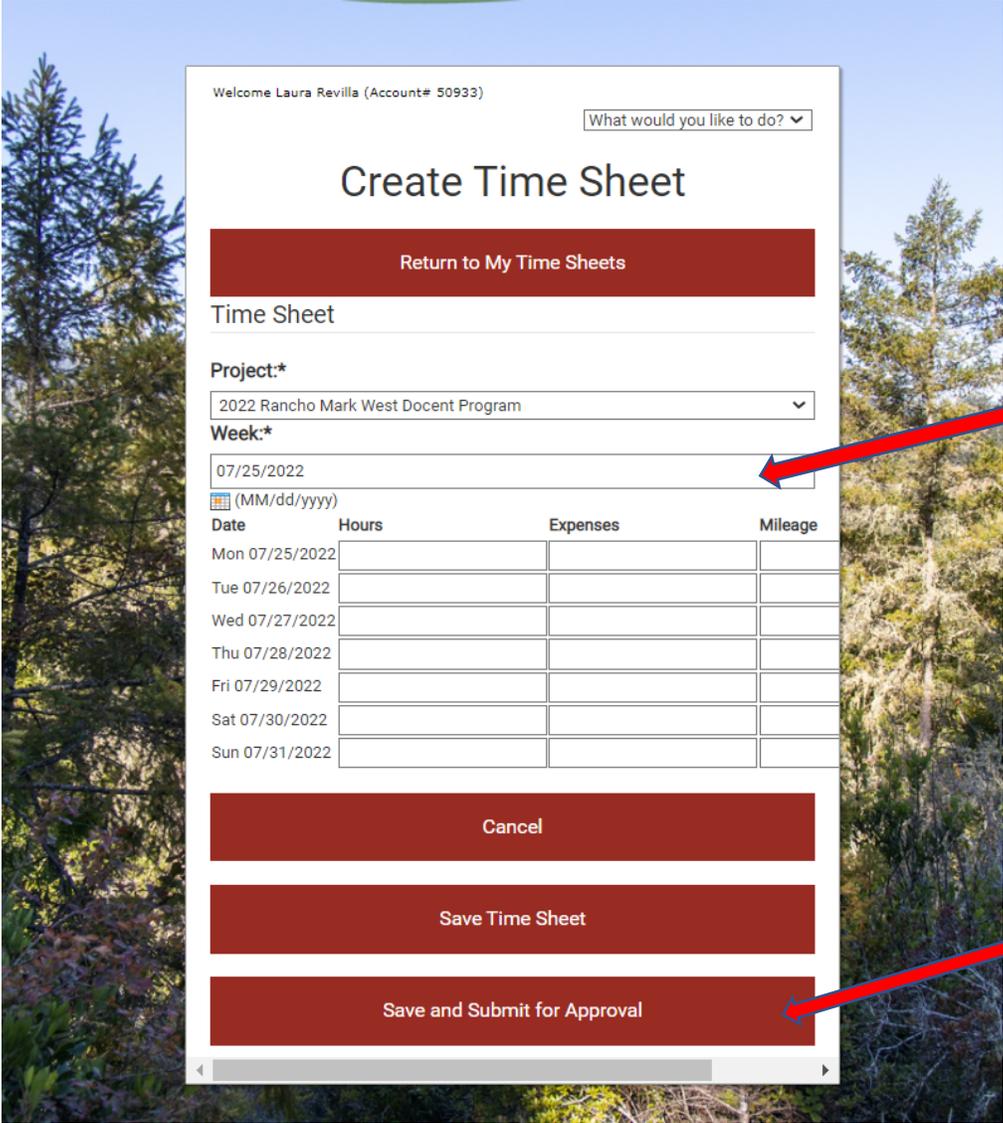
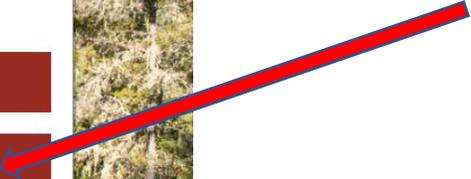
Category: All ▾ Status: All ▾

No records.

Under **Actions**, **select** Time Sheets (not Email)



Select **New Time Sheet**

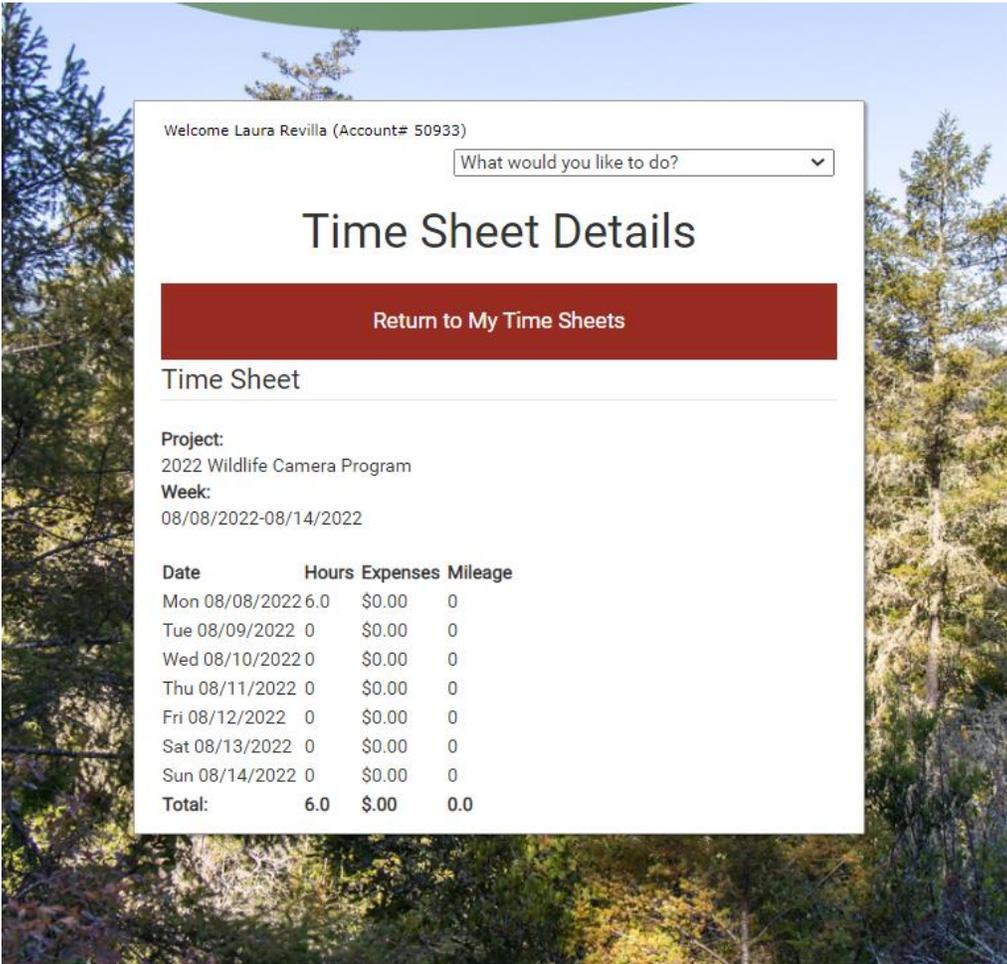


Choose a **week** (not a date, it will not let you!) and **enter** number of **hours** you volunteered on the specific date



Submit all your hours at the end of each month





Once saved, you will see the hours you entered that **week**.

Please let me know if you have any questions! I have already recorded some of your volunteer hours from the training.

Thank you!!

Laura Revilla | she/her/ella
Volunteer and Community Hub Lead



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