Emergency Plan

Site Name	Address (es)
Lafferty Ranch (City of Petaluma)	610 Sonoma Mountain Road, Petaluma Coordinates: 38°18'35.9"N 122°35'23.6"W
Evacuation Zone	Zone SON-5J2 Map (PDF)

Important Locations:

Emergency Gathering Points Onsite	Emergency Gathering Points Offsite / Evacuation	Emergency Response Supplies	Utility Shut Offs
Primary: parking area	West: Penngrove Park - 11800 Main St, Penngrove, CA 94951	Fire Extinguisher(s): one in the lockbox – code is 1859	Water: n/a
Fire: same	East: n/a	First Aid Kit: in the lockbox	Gas: n/a
	North: n/a	AED: no	Electrical: n/a
Helicopter landing: 38.309889, -122.589694	South: Prince Park - 2301 E Washington St, Petaluma, CA 94954	Other? N/A	

Communications:

Landline: # and location(s)		n/a			
Cell Service Information		Good cell service from most providers			
Emergency Services		**LandPaths' Staff Contacts**		**Property Contacts**	
Universal Emergency Number	911	Office landline	707-544-7284	Onsite	n/a
REDCOM- dispatch for 911 outage	707-568-5992	Exec Director	Craig Anderson 707-480-3760	Neighbors	n/a
Sheriff Dispatch Sonoma Co	707-565-2121	Exec Director	Lee Hackeling 707-480-2423	Docents	Larry Modell - (707) 364-1391
Rapid Response (for ICE encounters)	707-800-4544	Finance & Admin Director	Sheridan Rapolla 707-328-3239		
inRESPONSE Mental Health Support Team	707-575-4357	Managers	Rebecca C. 707-595-0560 Danny C. 707-548-9785 Jeanne W. 707-322-5387		

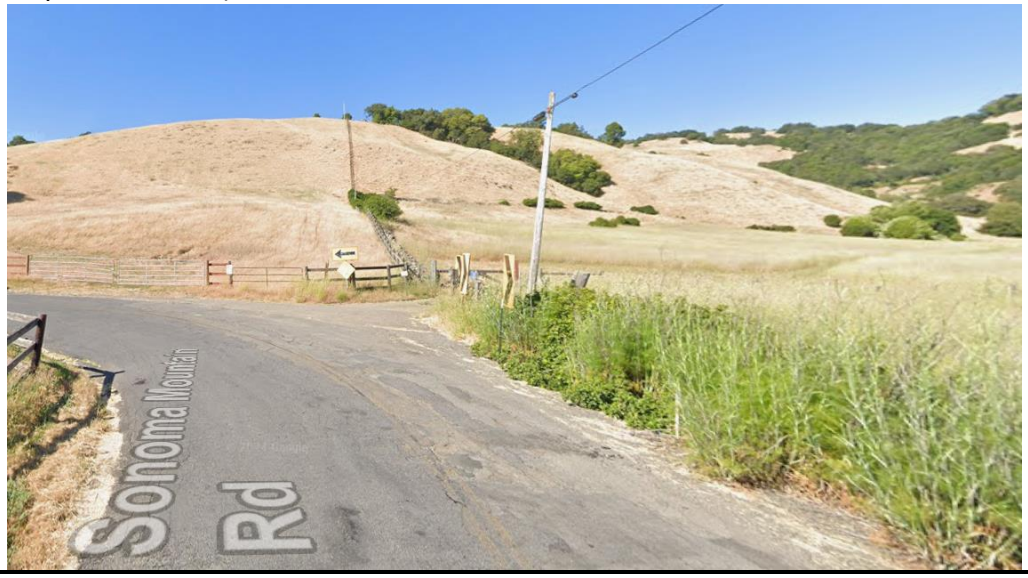
Table of contents

Emergency Information at a glance	Page 1
Directions to Lafferty Ranch	Page 2
Closest Emergency Room and Directions	Page 3
Protocols for Injury and Illness	Page 4
Protocols for Lost Participant	Page 4
Protocols for Evacuation (based on natural disaster)	Page 4
Evacuation Route – WEST towards Penngrove	Page 5
Evacuation Route – SOUTH towards Petaluma	Page 6
Fire Evacuation Protocol	Page 7
Map: Potential Danger Zones	Page 9
Map: General Property	Page 10

Directions to Lafferty Ranch

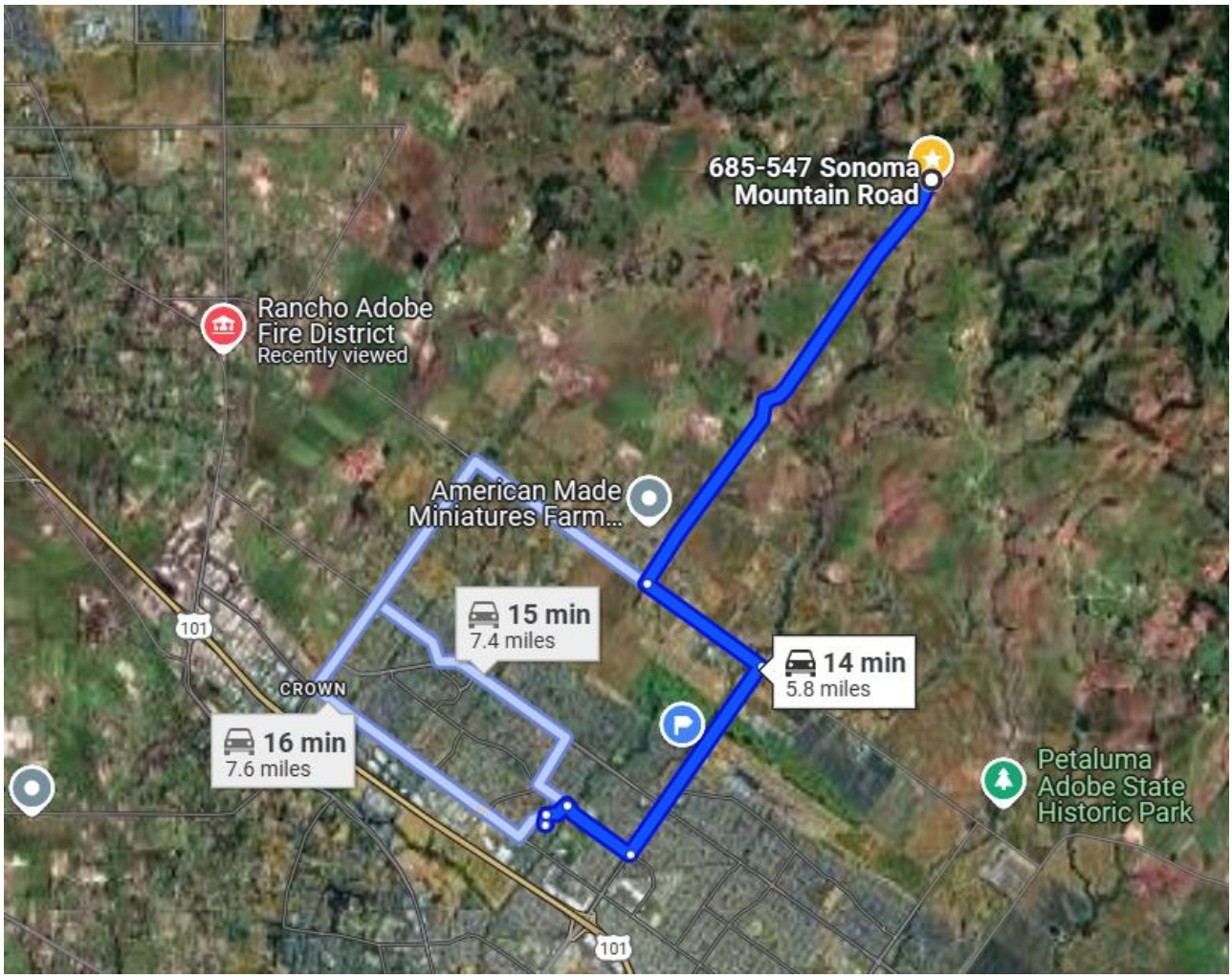
Address: 610 Sonoma Mountain Road, Petaluma. Coordinates: 38°18'35.9"N 122°35'23.6"W (paste these coordinates into the search box of any mapping app).
Driving directions from Petaluma:

- Take East Washington St. towards Old Adobe Rd
- Take a left on Old Adobe from East Washington.
- Drive about half a mile on Old Adobe and Sonoma Mountain Rd will be on your right
- Take Sonoma Mountain Road for 3 miles until you see a 90-degrees bend in the road. You have arrived. (See picture below)



Closest Emergency Room and Directions

Petaluma Valley Hospital Emergency Department - 400 N McDowell Blvd, Petaluma, CA 94954 – 14 minutes away from the entrance.
Head south on Sonoma Mountain Rd toward Palm Rd (3.0 mi). Turn left onto Adobe Rd/Old Adobe Rd (0.8 miles). Turn right onto E Washington St (1.3 miles). Turn right onto Maria Dr (0.5 miles). Turn left onto Professional Dr (0.1miles). The hospital is on the right.



***For Staff –** All non-emergency injuries go through Workers Comp Insurance

Concentra Urgent Care
1221 N Dutton Ave.
Santa Rosa, CA 95401
707-543-8360 8am-5pm

Concentra Urgent Care
6174 State Farm Drive
Rohnert Park, CA 94928
707-586-4320 8am-5pm

Protocols for Injury and Illness

- Determine if 911 is needed or if injury is superficial. (Try Sheriff Dispatch before 911 for faster service: 707-565-2121)
- If 911 is needed:
  - Do not leave an injured person alone.
  - Administer first aid and CPR if needed
  - Assign one or two reliable adults to handle crowd control.
  - Assign someone to call sheriff dispatch – 707-565-2121 or 911
  - If an ambulance ride is necessary and the participant is a child, parent or guardian should accompany the child.
  - If a helicopter is necessary, in the parking area, or on the road?
  - After injury is dealt with, Contact Craig (or other LP management staff if Craig is unavailable) to alert to the situation, and review further action
  - Fill out Incident report.

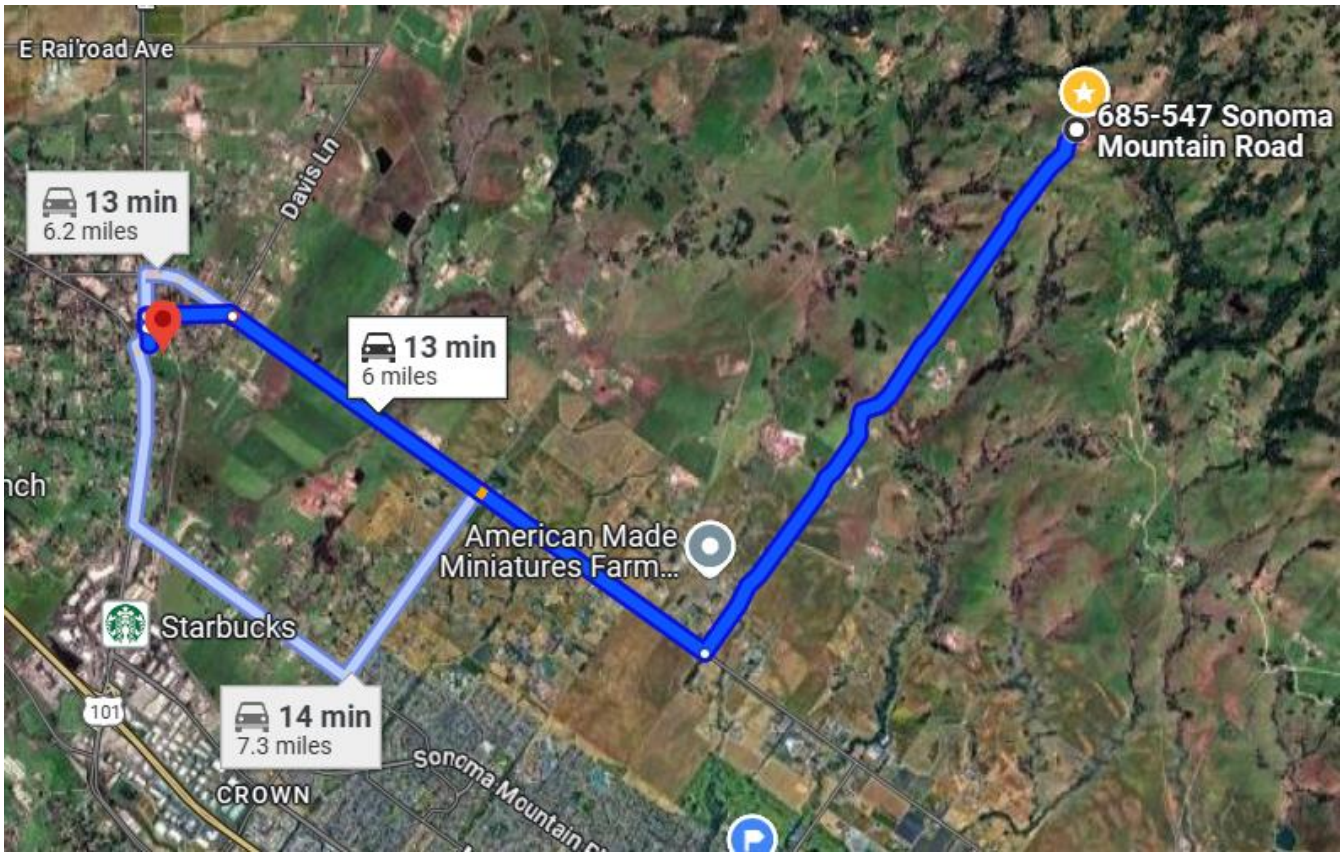
Protocols for Lost Participant

- Assign someone to handle crowd control.
- Assemble a 5-minute summit to gather information and make a plan.
  - Identify when the person went missing and their last known location.
  - Discuss their personality traits. Is the person likely to panic and move, or stay put? Are they reliable?
  - Do an initial "hasty" search. Send searchers to obvious places: parking lot, oak trail, creek, midpoint meadow, top of the trail. Leave notes in obvious places instructing the lost person to sit tight. Recheck these spots regularly.
  - Have a volunteer stationed at the main entrance
- Contact Craig and other LP staff to assess situation (numbers above):
  - Contact the family if a child is involved.
  - Contact Sheriff Dispatch when staff agree. 707-565-2121

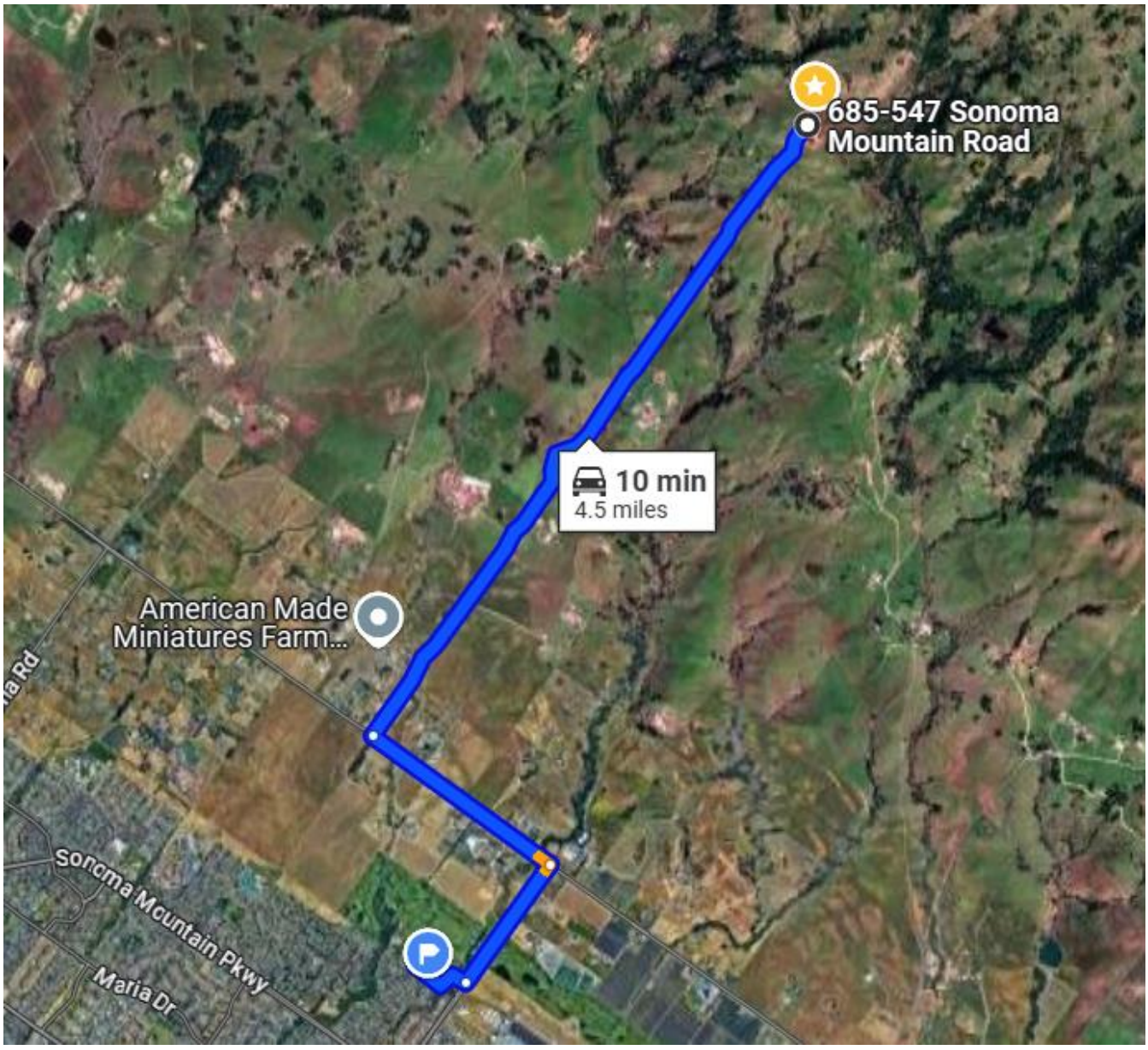
Protocols for Evacuation (based on natural disaster)

- Assemble a 5-minute summit to gather information and make a plan, taking into consideration the nature of the disaster.
- Fire may require more immediate evacuation, while Earthquake may require staying put.
- Gather near the parking area.
- Do a headcount.
- Assign someone to handle crowd control.
- Contact Craig and other LP staff to assess the situation.

- Assess drivability of roads or assign two adults to drive & scope out road & return with an update.
- If roads are drivable, and participants are adults, have participants drive out.
- Leave notes at important places stating how many folks need help and where.
- If it is ultimately deemed necessary to evacuate the entire group on foot, walk down Sonoma Mountain Road towards town if it is safe.
- While evacuating, leave notes stating that LP group with other pertinent details will meet at Meet-up Location:
    - West: Penngrove Park - 11800 Main St, Penngrove, CA 94951 or Rancho Adobe Fire District - 2301 E Washington St, Petaluma, CA 94954 (these locations are next to each other)



- South: Prince Park - 2301 E Washington St, Petaluma, CA 94954



- If possible, create and carry large LandPaths sign to alert people of the nature of the group.

Fire Alert and Evacuation Protocol

During dry season (defined by the suspension of burn permits by Sonoma County Fire Chief and consistent with Calfire fire season) LandPaths will assign office staff to monitor fire information from official sources (Pulsepoint, Nixle, and Watch Duty).

When any LP staff becomes aware of a wildfire within 30 miles of a LandPaths preserve or program site, they should activate the **fire alert protocol:**

A. Notify LandPaths executive team
B. Executive team assigns office staff person to track fire information
C. Executive team decides
   - whether/when to enact evacuations
   - which evacuation scenario (see scenarios below)
   - if/when to notify participant families of conditions/plans

Evacuation Scenarios:

SCENARIO 1 – OPTIONAL EVACUATION
Wildfire farther than 10 miles away AND/OR not determined to be an imminent threat, but close enough to warrant close monitoring.
ACTIONS
1. Office staff:
   a. Call or text staff/volunteers onsite to notify them of the situation. Begins evacuation advanced planning in case of future mandatory evacuation.
   b. Monitors fire reports.

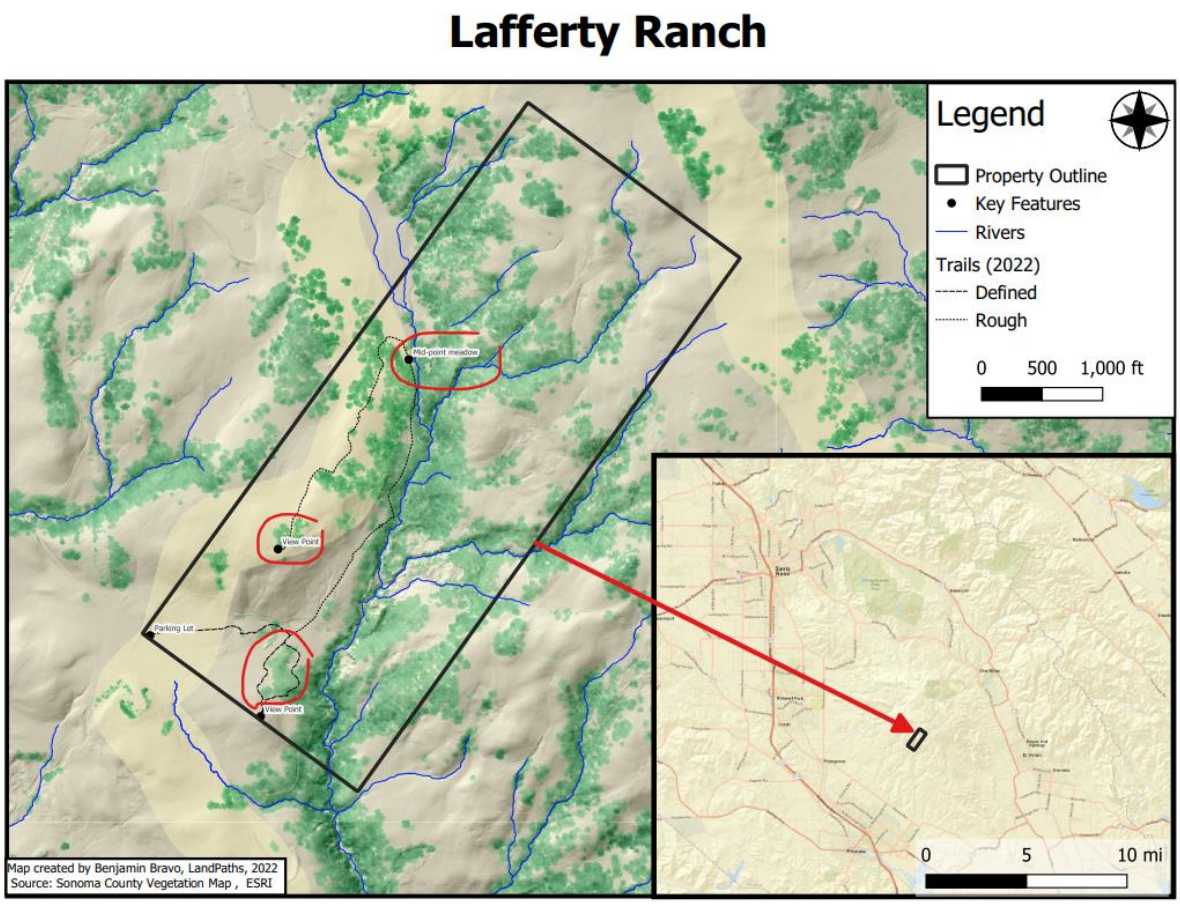
SCENARIO 2 – AUTOMATIC EVACUATION
Wildfire reported within 10 miles (or >10 miles with red flag conditions) AND determined to be a potential threat AND staff determines that primary roads are clear and safe in one direction, and judges there is time for an evacuation.
ACTIONS
1. Evacuation (subject to executive team decision):
   A. Camp staff begin evacuation:
      - LP staff/volunteers' vehicles
        Meet-up Location:
      - South: Prince Park - 2301 E Washington St, Petaluma, CA 94954
      - West: Penngrove Park - 11800 Main St, Penngrove, CA 94951 or Rancho Adobe Fire District - 2301 E Washington St, Petaluma, CA 94954 (these locations are next to each other)

SCENARIO 3 – SHELTER IN PLACE

Wildfire reported within 0-5 miles OR fire/smoke detected nearby AND determined to be an imminent threat AND staff is uncertain if primary roads are clear and safe in one direction, OR judges there is NOT time for an evacuation:

ACTIONS

1. If time, contact LP office to activate fire alert protocol.
2. Begin shelter in place procedure.
    a. Move participants to the parking lot or other open areas with little or no vegetation
    b. Bring shelter in place supplies:
        i. N95 masks for all staff and volunteers (plus extra)
        ii. Drinking water
        iii. Snacks

Map: Potential Danger Zones

Map: General Property